

**CALL TO ORDER**

Beth Jewell, president of MAMEA called the business meeting to order. Beth stated that in 2003 she was glad to represent MAMEA at the NMEA national conference.

Beth Jewell then recognized those people with a 20-year or longer history with MAMEA. Bill Talbot, Wes Batten, and Lee Larkin stood to be honored. Beth also asked all past presidents to stand to be honored. Bill Talbot, Terri Hathaway, Andy Wood, and Andrew Wilson stood up. Beth then asked all new members to stand up. She presented each with a Snickers bar. She stated that this was how she was first welcomed to MAMEA and she felt that a little act of kindness such as this could go along way. Everyone should remember that. Beth also encouraged all members to consider running for board positions.

**ELECTIONS OF OFFICERS**

Sarah Schoedinger, Washington, DC Representative, ran the election of officers because the Secretary, Susan Haynes, had to excuse herself from the process as she was running for election.

**OLD BUSINESS**

Susan Haynes, Secretary of MAMEA made her report to the MAMEA on the current membership of MAMEA. The current membership is as follows:

Maryland	150
Virginia	112
North Carolina	48
Pennsylvania	7
Delaware	6
Washington, DC	4
Georgia	1
New Jersey	1
Oregon	1
Tennessee	1
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Total	331

Susan also reported that there were 70 new members so far in 2003, which were obtained from mini-conferences in Maryland and Virginia this year. There are 49 new members from Maryland and 21 new members from Virginia. Susan Haynes congratulated Kathy Siegfried, Maryland Representative and Lisa Ayers Lawrence, Virginia Representative, on a job well done.

## TREASURER'S REPORT

Andrew Wilson, Treasurer, reported that MAMEA currently has \$400.00 in checking and \$8601.60 in a money market account. This is a total of \$9001.60. Andrew also stated that MAMEA was in the position to receive \$17,000 from the MAMEA conference. The budget for 2004 stands as follows:

<b>Income</b>	<b>Budget</b>
MAMEA Conference	\$5000
Auction	\$1150
Membership	\$1500
Logo Items	\$95
<i>Masthead</i> Sponsorships	\$0
Mini-conferences	\$100
Interest on accounts	\$100
<b>Total</b>	<b>\$8845</b>

<b>Expenses</b>	<b>Budget</b>
MAMEA Conference	\$5000
MAMEA Mini-Grants (one)	\$500
<i>Masthead</i>	\$1000
NMEA Conference (Past President)	\$500
Spring Board Meeting	\$50
Office Supplies	\$50
Postage	\$800
State Corporation	\$35
Paul Standish Scholarship	\$100
Plaques (2 awards)	\$70
President's Discretionary Fund	\$100
Gift Memberships at President's Discretion	\$340
Audit	\$0
Legal Consultation*	\$1000
<b>Total</b>	<b>\$9845</b>

\* \$1000 is being subtracted from the general fund to cover legal expenses.

There was a handwritten alteration to the budget for legal consultation to make sure MAMEA's IRS information is correct. A detailed treasurer's report is attached.

Several questions were asked about the budget. John why the \$17,000 from the 2003 NMEA conference was not included in the budget. Andrew stated this was because the money has not been received at that time. Bill Talbot asked if we do

an annual audit. Andrew said this has been discussed, but had not been done because a volunteer opportunity to conduct an audit had fallen through. It was also asked if not having an audit changes the association's IRS designation. Lewie Lawrence responded that a legal consultant would investigate the IRS designation more fully.

After the discussion Lisa Lawrence motioned for the budget to be approved, Kathy Siegfried seconded the motion. The motion was carried.

## **STATE REPRESENTATIVE REPORTS/ANNOUNCEMENTS**

### **Delaware and Washington, DC**

Shaun Guidice was not in attendance as she was in Japan. Sarah Schoedinger, Washington, DC Representative reported that she and Shaun Guidice will holding a joint conference on May 21-23, 2004 in Delaware at the AREC with Gary Kramer.

### **Maryland**

Kathy Siegfried, Maryland Representative, reported that the National Aquarium in Baltimore would be hosting the 2004 Maryland mini-conference March 12-14, 2004. The conference will be an overnight at the aquarium.

Kathy also reported other news about the National Aquarium in Baltimore. The National Aquarium in Baltimore has formed a partnership with the National Aquarium in Washington, DC. The exact terms of this partnership have yet to be made known. The National Aquarium in Baltimore's will be having some changes to its exhibits. The seahorse exhibit will be leaving in January to go to Italy, the aquarium will have a new dolphin show in 2004, and will open its new Australian exhibit in 2005 as part of an expansion project.

In addition Kathy mentioned that many environmental education organizations in Maryland were hit hard by Hurricane Isabel. Among the casualties of the storm was the Chesapeake Bay Foundations Fox Island facility and the volunteer and education offices of the National Aquarium in Baltimore.

### **North Carolina**

Amy Sauls, North Carolina Representative, was unable to attend the meeting. In her absence the North Carolina state report was given by Terri Kirby Hathaway. Terri stated that she is the new Marine Education Specialist at North Carolina Sea Grant and that Doug Coker is the new education coordinator at NCNERR.

Terri reported that a North Carolina mini-conference is tentatively in the works for January 2004. In addition, she said on October 18, 2003 there will be a Sea Turtle Trek Ecology Environmental Education Learning Experience at Hammocks Beach State Park near Swansboro, North Carolina. Those interested should contact 910-326-4881 for more information or to register.

## Virginia

Lisa Ayers Lawrence, Virginia Representative reported the 2003 Virginia mini MAMEA workshop was held July 9 at the Virginia Institute of Marine Science. Thirty teachers from Virginia and Maryland participated in this third annual species-of-special concern workshop that focused on blue crabs in the Chesapeake Bay. The workshop offered scientific presentations, hands-on activities and classroom resources. In addition to the MAMEA mini-conference, a Marine Fisheries Science and Management course was held on June 22-27, 2003. In this course 15 Virginia middle and high school teachers completed a 2-graduate-credit course in marine fisheries science held at the VIMS Eastern Shore Lab in Wachapreague. The National Marine Fisheries Service, Virginia Sea Grant, and the NOAA Chesapeake Bay Program funded the course. Susan Haynes and Vicki Clark coordinated the course, with instruction by VIMS faculty and graduate students. This is the third summer a teacher course has been offered at the Eastern Shore Lab and we hope to continue this in the future, if funding is available.

Lisa also stated that seafood education at VIMS is taking place this fall with the Chefs' Seafood Symposium on October 13, 2003 with over 150 chefs, culinary students and seafood business representatives in attendance. A panel of chefs and scientists will discuss "Sustainable Seafood: What does it mean for Virginia Chefs?" and a guest chef from Iceland, sponsored by Iceland Seafood Company in Newport News. The guest chef will discuss Icelandic seafood traditions and demonstrate Icelandic recipes using Virginia seafood.

In addition, Lisa announced that the 2004 Blue Crab Bowl, Virginia's regional National Ocean Sciences Bowl competition will be held at Old Dominion University on Saturday, February 28. The competition is open to sixteen high school teams. For more information on the Blue Crab Bowl send an email to [crab@vims.edu](mailto:crab@vims.edu).

Lisa provided the board with a list of fall events in Virginia.

### Fall 2003 Events in Virginia:

- Virginia Association of Science Teachers ([www.vast.org](http://www.vast.org))  
Nov. 13-15 - Professional Development Institute in Portsmouth, VA
- Virginia Institute of Marine Science ([www.vims.edu](http://www.vims.edu)):  
Oct. 30 - *Weird Deep-Sea Squids and the Nature of Natural History*, a presentation by Dr. Mike Vecchione
- Nov. 20 – *Bald Eagles of the Chesapeake Bay*, a presentation by Dr. Bryan Watts. Virginia Marine Science Museum ([www.vmsm.com](http://www.vmsm.com))
- Oct. 19 & 20 – Migratory Marathon, in addition to a run, the VMSM will have educational activities.

- Oct. 24 - *Taste of the Bay*, an evening dining experience that includes information on and cooking instructions for seafood.
- Oct. 28 – Rapa Whelk Research, a presentation by Dr. Juliana Harding from the Virginia Institute of Marine Science.

### **NMEA Conference Report**

There were 415 people in attendance at the 2003 NMEA National Conference, which was held in Wilmington, NC. The conference was hosted by MAMEA. As the organizing chapter MAMEA will receive \$17,000 (25%) from the proceeds of the conference.

### **Awards**

There were no nominations or awards for 2003- John Chubb asked that everyone in attendance make sure to nominate people in the future.

### **Masthead**

Barry Fox, *Masthead* Editor, stated that three issues were distributed this year (Winter 2002, Spring 2003, Summer 2003) with quantities ranging from 420 - 360 copies. The printing costs averaged 45 cents per issue at 12 to 16 pages each issue. The mailing cost was 60 cents per issue with heavy grade paper. Barry mentioned that using a lighter grade paper could reduce the cost reduce mailing costs to 32 cents per issue. Barry reported the current costs for producing the masthead are \$160 for printing, and \$350 per year for postage. This year a new format was created for the *Masthead*. An evaluation of this new format received no responses and the editor can only assume this means everyone is pleased with the new format. Barry also stated that a call for member input and articles has been met with no response. He plans to put another call in the Winter 2003 issue for member articles and announcements. Also in the winter issue, Barry will include a request for curriculum/activity/book reviews. Barry commented that the state representatives have been very responsive in getting information in on time and this is most appreciated.

### **Announcements**

- NSTA will hold its Eastern Area Convention in Richmond Virginia 2-4, 2004. Beth Jewell is spearheading an effort to hold a MAMEA –share-a-thon at the conference.
- MAMEA is set to receive a windfall of approximately \$17,000, 25% of the proceeds from the 2003 NMEA conference which was hosted by MAMEA.. A committee is being established to determine what we want to do with the money.
- Vicki Clark shared that Shannon Sprague (a new MAMEA member) is now in the NOAA Chesapeake Bay Program office in Annapolis Maryland.. A “B-Wet” grant from this office partially supported 15 teachers’ attendance at the October 4, 2003 MAMEA conference.

- Vicki also reminded everyone that there are Paul Standish awards for scholarship funds to attend the MAMEA conference. This money was not awarded in 2003 due to lack of applications.

## **NEW BUSINESS**

### **Strategic Planning**

Cathy Roberts stated concern that a lot of MAMEA members were not present for the strategic planning at this conference. We need to put all strategic planning information on the MAMEA web site and leave time for comments from members who were not able to participate. Lewie Lawrence stated he would look into ways of disseminating the information from the strategic planning meeting.

### **President's Award**

Beth Jewell awarded Terri Hathaway a crab plaque for her encouragement and support through the years.

### **Announcements of new officers**

Announcements were made of the newly elected or re-elected members of the board. The new board members are as follows:

- Karen Fuss - Treasurer
- David Christopher - Secretary
- Kathy Siegfried – Maryland Representative
- Amy Sauls – North Carolina Representative
- Susan Haynes – President Elect

### **Passing of the crab**

Beth Jewell and Lewie Lawrence exchanged gifts as the presidency of MAMEA moved from Beth Jewell, President of MAMEA 2003, to Lewie Lawrence President of MAMEA 2004. This was signified by the passing of the crab from Beth to Lewie.

**We currently have:**

\$ 400.00 in Checking Acct.  
\$8601.60 in Money Market Acct.  
**Total: \$9001.60**

There are no outstanding bills.

**Bills not yet submitted for 2003:**

Chincoteague conference expenses  
Winter Masthead expenses

**Income not yet realized for 2003:**

Interest for November and December	~\$10	
Chincoteague conference income		
Auction income	~\$1000	
Memberships gained	~\$700	
Income from hosting 2003 NMEA conference	~\$17,000	
<b>Total:</b>	<b>~\$18,710</b>	<b>+ MAMEA Conference income</b>

Acct Status October 10, 1999: \$10,401.73  
Acct Status October 10, 2000: \$5,938.80  
Acct Status October 10, 2001: \$2,637.73  
Acct Status October 10, 2002: \$6,479.20  
Acct Status October 10, 2003 \$9,001.60

2001 MAMEA Conference Earnings Report (Conference at Lewes, DE)

Expenses = \$5069.96      Income = 8041.45      Profit = \$2971.49

**2002 MAMEA Conference Earnings Report (Conference at Gloucester Point, VA)**

Expenses = \$4923.58      Income      \$9066.95      Profit = \$4143.37

**Paul Standish Scholarship, Account Status (10% of auction monies)**

Account had \$388 in 1999  
1999 Auction proceeds \$1585\$388 + \$158 - \$90 = \$456  
2000 Auction proceeds \$1484\$456 + \$148 - \$90 = \$514  
2001 Auction proceeds \$1557\$514 + \$156 - \$90 = \$580

2002 Auction proceeds  $\$1420 - \$580 + \$142 - \$80 = \$642$   
2003 Amount in the scholarship fund: \$642

**Budget for 2002 and for 2003**

<b>Income</b>	<b>2002 Budget</b>	<b>2002 Actual</b>	<b>2003 Budget</b>	<b>2003 Year</b>
<b><u>to Date</u></b>				
MAMEA Conference	\$5000	\$7615.95	\$5000	-
Auction	\$1000	1451.00	\$1000	-
Memberships	\$1200	\$1600.00	\$1400	\$1460
Logo Items	\$100	\$51.73	\$60	\$0
Masthead Sponsorships	\$500	\$0.00	\$0	\$0
Mini-conferences	\$300	\$55.00	\$300	\$495
Interest on Accts	\$50	\$39.12	\$35	\$41
<b>Total</b>	<b>\$8150</b>	<b>\$10905.30</b>	<b>\$7795</b>	
<b><u>Expenses</u></b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Year</b>
<b><u>to Date</u></b>				
MAMEA Conference	\$5000	\$4923.58	\$5000	-
Grants (one)	\$500	\$0	\$1000	\$500
Advertising	\$0	\$83.51	\$0	\$0
Masthead	\$1000	\$1693.08	\$600	\$323.38
Mini Conferences	\$300	\$281.12	\$300	\$374.27
NMEA conference (Past Pres)	\$500	\$500.00	\$500	\$500
Spring Board Meeting 3/16/02	\$50	\$0	\$0	\$0
Office Supplies	\$50	\$11.73	\$50	\$0
Postage	\$200	\$0	\$800	\$348
State Corporation Fee	\$25	\$0	\$25	\$70
Bank Service Charge	\$0	\$26.12	\$0	\$35.11
Charity	\$0	\$32.13	\$0	\$0
Gifts	\$0	\$100	\$0	\$0
Logo Items	\$0	\$56.95	\$0	\$35.53
NMEA 2003	\$0	\$84.00	\$0	\$0
Paul Standish Scholarship	\$100	\$80.00	\$100	\$0
Plaques – 2 awards	\$80	\$86.94	\$70	\$0
Award engraving for past awardees' plaques	\$0	\$0	\$150	\$47
Presidents' discretionary fund	\$0	\$0	\$100	\$47.60
Gift memberships at Presidents' Discretion	\$20	\$0	\$0	\$340
<b>Audit</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total</b>	<b>\$8005.00</b>	<b>\$7879.16</b>	<b>\$9035.00</b>	

*Proposed Budget for 2004*

<b>Income</b>	<b>Budget</b>
MAMEA Conference	\$5000
Auction	\$1150
Memberships	\$1500
Logo Items	\$95
Masthead Sponsorships	\$0
Mini-conferences	\$1000
Interest on Accts	\$100
<b>Total</b>	<b>8845</b>

<b>Expenses</b>	<b>Budget</b>
MAMEA Conference	\$5000
Grants (one)	\$500
Masthead	\$1000
Mini Conferences	\$300
NMEA conference (Past Pres)	\$500
Spring Board Meeting	\$50
Office Supplies	\$50
Postage	\$800
State Corporation Fee	\$35
Paul Standish Scholarship	\$100
Plaques – 2 awards	\$70
Presidents' Discretionary Fund	\$100
Gift memberships at Presidents' Discretion	\$340
Legal Consultation	\$1000
<b>Audit</b>	<b>\$0</b>
<b>Total</b>	<b>9845</b>

- \$1000 is being subtracted from the General Fund to cover legal expenses.

Presented to the membership and approved 10/11/03